

BREA VILLAGE HOMEOWNERS ASSOCIATION
8 Whatney, Suite 100, Irvine, CA 92618
HOME IMPROVEMENT FORM

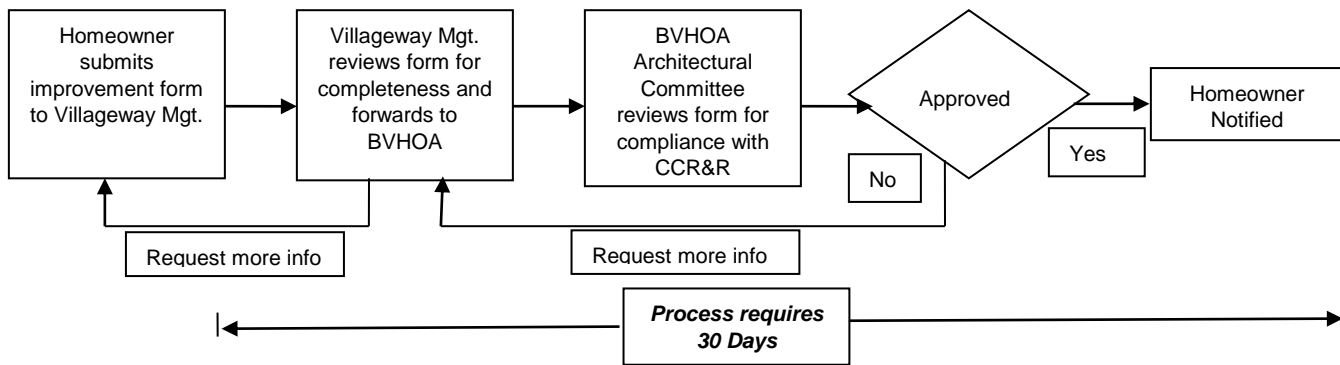
Homeowners Name: _____

Address: _____

Phone: _____

e-mail: _____

Process for submittal and approval of proposed home improvement by BREA VILLAGE Homeowners Association (BVHOA):



Instructions for submittal of form for approval:

1. Provide a complete description of improvement. See item 4, below.
2. Forward completed form to the BREA VILLAGE Homeowners Association using any of the following methods:
 - a) mail to address at top of this page
 - b) e-mail to Villageway Management: vmi@villageway.com
3. All proposed home improvements are subject to the following conditions:
 - a. Proposed home improvement may not start prior to approval by BREA VILLAGE Homeowners Association. Form must be submitted 30 days prior to planned start of work.
 - b. Installation to be at no cost whatsoever to BREA VILLAGE Homeowners Association. Any further maintenance shall be the responsibility of the owner, heirs or assigns.
 - c. BREA VILLAGE architectural approval does not constitute a waiver of any requirements required by applicable governmental agencies.
 - d. Architectural approval of plans does not constitute acceptance of any technical or engineering specifications and BREA VILLAGE assumes no responsibility for such. The function of the Architectural Committee is to review submittals as to aesthetics. All technical and engineering matters are the responsibility of the owners.
 - e. An oversight of a Covenant, Condition or Restriction, or a Committee policy does not constitute a waiver of that rule and therefore must be corrected upon notice.
 - f. Orange County ordinances require homeowners to maintain correct grades of lots so that water does not flow onto adjoining properties or prevent off-flow from same.
 - g. Access for equipment used in construction must be through your property only. Access over

community property will not be permitted.

- h. streets may not be obstructed with objects or building materials which may be hazardous to pedestrians, vehicles, etc.
 - i. Building permits from the City of Brea may be required for certain improvements.
 - j. Any damage to BREAVILLAGE Homeowners Association property caused by a homeowner's personal contractor will be replaced or repaired by a BREAVILLAGE subcontractor. All applicable charges for restorations will be charged back to the homeowner by the BREAVILLAGE Homeowners Association and due and payable within 30 days from notification. Nonpayment will result in the assessments of penalties to the homeowner's account.
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4. Describe proposed home improvement in space below; attach pages as necessary:
- Provide drawings, sketches, diagrams and photos that convey a complete understanding of the improvement project: location on lot, size, colors, materials to be used and landscaping changes.
 - For painting, list colors selected from approved color schemes.
 - For changes to yard or landscaping, show that drainage system is maintained at previous capacity.
 - Provide schedule for work to be performed: project start date, dates for major events such as pouring concrete, and project end date.

Homeowner's Signature: _____