

**BREA VILLAGE HOMEOWNERS ASSOCIATION  
BOARD OF DIRECTORS MEETING  
MARCH 9, 2020**

**MINUTES**

**NOTICE OF MEETING** Upon due notice, had and received, the Board of Directors of the Brea Village Homeowners Association, a California non-profit Corporation, conducted their regularly scheduled Board of Directors Meeting on Monday, March 9, 2020, at the Brea Civic Center, Brea, California.

**CALL TO ORDER** The Regular Board of Directors meeting was called to order by William Christensen, Board President, at 6:30 p.m.

**DIRECTORS PRESENT** William Christensen, President  
Kathleen Martin, Secretary  
Judy Tong, Vice-President  
Dennis Woullard, Member at Large

**DIRECTORS ABSENT** Raymond Ma, Treasurer

**ALSO ATTENDING** Lisa Karoub, President/CEO, Villageway Management, Inc.

**OPEN FORUM** 832 E Cameron - Paul O'Brien was present to discuss damage to his driveway caused by the Association trees.

**ADMINISTRATIVE**  
**AGENDA APPROVAL** A motion was duly made, seconded and carried to approve the agenda as published. The motion carried.

**REGULAR SESSION**  
**MINUTES** A motion was duly made, seconded and carried to approve the Minutes from the February 10, 2020 Regular Board of Directors meeting.

**FINANCIALS** A motion was duly made, seconded and carried to approve the financial statements from the periods ending January 31, 2020 and February 29, 2020, subject to audit.

**DELINQUENCY**  
**REPORT** For review only

**AUDIT/TAX**  
**PROPOSAL** A motion was duly made, seconded and carried to approve the proposal provided by Inouye, Shively and Klatt to perform the audit/taxes for the year ended December 31, 2019 at a cost of \$1,125.00.

**FACILITIES**

**LANDSCAPE**  
**COMMITTEE**  
**IRRIGATION UPDATE** Garry and Alan from Arroyo were present to discuss water usage, irrigation repairs and the replacement/upgrade of the irrigation controllers and provide a proposal for review.

**LANDSCAPE** A motion was duly made, seconded and carried to approve the following proposals provided by Ranscapes:  
Irrigation:  
41989 - \$190.00  
41536 - \$530.00  
41968 - \$285.00

41416 - \$250.00  
41644 - \$350.00  
41715 - \$500.00  
41412 - \$250.00  
Landscape – Tree removal:  
40403 - \$2,410.00

**IRRIGATION SMART  
CONTROLLERS**

A motion was duly made, seconded and carried to approve the proposal provided by Arroyo to replace/upgrade the smart controllers at a cost of \$20,455.97.

**ARCHITECTURAL/  
CC&R'S &  
REGULATIONS**

A motion was duly made, seconded and carried to approve the following applications as submitted:  
None submitted

**HOMEOWNER  
CORRESPONDENCE**

The Board reviewed correspondence from homeowners

**NEXT MEETING**

The next Board of Directors meeting of the Brea Village Homeowners Association is scheduled for April 13, 2020, with call to order at 6:30 pm, to be held at the Brea Civic and Cultural Center, located at #1 Civic Center Drive, in the Cedar Room, in the City of Brea. This is also the Annual Meeting.

**ADJOURNMENT**

There being no further business to come before the Brea Village Homeowners Association, the Board motioned and approved to adjourn the Board of Directors meeting at 8:30 pm.

**ATTEST**

\_\_\_\_\_  
**PRESIDENT**

\_\_\_\_\_  
**SECRETARY**