

**BREA VILLAGE HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
MAY 11, 2020**

MINUTES

NOTICE OF MEETING Upon due notice, had and received, the Board of Directors of the Brea Village Homeowners Association, a California non-profit Corporation, conducted their regularly scheduled Board of Directors Meeting on Monday, May 11, 2020, via teleconference.

CALL TO ORDER The Regular Board of Directors meeting was called to order by Kathleen Martin at 6:30 p.m.

DIRECTORS PRESENT Judy Tong, President
Kathleen Martin, Vice-President
Dennis Woullard, Secretary
Chuck Hurst, Treasurer

DIRECTORS ABSENT Raymond Ma, Member at Large

ALSO ATTENDING Lisa Karoub, President/CEO, Villageway Management, Inc.

OPEN FORUM 785 E. Forbes was present to listen to the meeting and introduce himself as a new owner.

ADMINISTRATIVE
AGENDA APPROVAL A motion was duly made, seconded and carried to approve the agenda as published. The motion carried.

REGULAR SESSION MINUTES A motion was duly made, seconded and carried to approve the Minutes from the March 9, 2020 Regular Board of Directors meeting.

FINANCIALS The financial statements from the periods ending March 31, 2020 and April 30, 2020 were tabled so Management can pull reports for line items 4990, 3010 and 3018 as well as call logs for reports of large items being dumped.

DELINQUENCY REPORT For review only

WAIVER REQUEST Account #103-132 submitted a request for the Board to waive the \$10.00 late fee as well as the \$10.00 admin fee. A motion was duly made, seconded and carried to approve the \$10.00 late fee only as a one-time courtesy.

ORGANIZATIONAL MEETING The Board held an organizational meeting as they had a successful election and new members were elected. The following are the new members and their positions:
Judy Tong – President
Kathleen Martin – Vice President
Chuck Hurst – Treasurer
Dennis Woullard – Secretary
Raymond Ma, Member at Large

FACILITIES

**LANDSCAPE
COMMITTEE
IRRIGATION UPDATE**

Weekly/Monthly/Quarterly reports were included in the Board packet and reviewed. Irrigation proposals were also provided, reviewed and approved.

LANDSCAPE

A motion was duly made, seconded and carried to approve the following proposals provided by Ranscapes:

Irrigation:

42072 - \$1,020.00 – Repairs needed due to the car accident – Insurance to pay

42096 - \$3,710.00 – Tree removals at 832 Cameron and 804 Buchanan as well as the installation of a root barrier at 832 Cameron

43053 - \$2,750.00 – Remove and repair the slope from damage caused by bike riders creating a ramp and track

Tree trimming - \$63,181.00

BULLETIN BOARD

The board reviewed the integrity of the current bulletin board and would like to go ahead and proceed with the replacement of the bulletin board that was previously approved.

WEBSITE

A motion was duly made, seconded and carried to proceed with the final set up of the website and send to the Board for final approval to take it live and announce it to the homeowners.

**ARCHITECTURAL/
CC&R'S &
REGULATIONS**

A motion was duly made, seconded and carried to approve the following applications as submitted:

None submitted

**HOMEOWNER
CORRESPONDENCE**

The Board reviewed correspondence from homeowners

NEXT MEETING

The next Board of Directors meeting of the Brea Village Homeowners Association is scheduled for June 8, 2020, with call to order at 6:30 pm, to be held at the Brea Civic and Cultural Center, located at #1 Civic Center Drive, in the Cedar Room, in the City of Brea. This is also the Annual Meeting.

ADJOURNMENT

There being no further business to come before the Brea Village Homeowners Association, the Board motioned and approved to adjourn the Board of Directors meeting at 8:30 pm.

ATTEST

PRESIDENT

SECRETARY